

# Donor Rights Statement for the Pottstown Heritage Group

The Pottstown Heritage Group is committed to upholding the highest ethical standards in all our fundraising activities and respects the rights of our donors. We believe that philanthropy is based on voluntary giving and informed decision-making. Therefore, we affirm the following Donor Rights:

**As a donor to the Pottstown Heritage Group, you have the right to:**

1. **Be Informed:** You have the right to be fully informed about the Pottstown Heritage Group's mission, how your donation will be used, and how we utilize our resources. You can request and receive our most recent financial reports, annual reports, and other relevant information.
2. **Use of Donation:** You have the right to know that your donation will be used for the purposes for which it was given. We will make every effort to honor your designated gift restrictions. If a designated program or project becomes fully funded or cannot be carried out, we will contact you to discuss alternative uses for your gift that align with your original intent.
3. **Privacy:** You have the right to privacy regarding your personal information, donation amount, and giving history. We will not sell, rent, or trade your personal information with any other organization, except as required by law or with your explicit consent. Our Donor Privacy Statement, which outlines how we collect, use, and protect your information, is available upon request and on our website.
4. **Confidentiality:** You have the right to remain anonymous. We will respect your request to keep your donation amount and other information confidential.
5. **Acknowledgement:** You have the right to receive appropriate acknowledgment and recognition for your contribution, unless you choose to remain anonymous.
6. **Accurate Records:** You have the right to accurate and timely records of your donations, including donation receipts for tax purposes.
7. **Respectful Solicitation:** You have the right to be solicited respectfully, without undue pressure or harassment. We will not engage in aggressive or manipulative fundraising tactics.
8. **Information about the Organization:** You have the right to access and review the Pottstown Heritage Group's governing documents, including our articles of incorporation, bylaws, and conflict of interest policy.
9. **Respond to Concerns:** You have the right to voice concerns or complaints about our fundraising practices without fear of retaliation. We will promptly and fairly address any concerns you raise.
10. **Withdrawal of Solicitation:** You have the right to have your name removed from our mailing lists and other solicitation materials. You can opt out of receiving communications from us at any time by contacting us at [Pottstownheritage@gmail.com](mailto:Pottstownheritage@gmail.com)
11. **Seek Professional Advice:** You have the right to seek independent legal and financial advice before making a charitable gift.
12. **Be Served Ethically:** You have the right to be assured that all of our fundraising activities are conducted in accordance with ethical standards and applicable laws and regulations.

The Pottstown Heritage Group is committed to transparency and accountability in all our operations. We value your support and are dedicated to honoring these Donor Rights.

If you have any questions or concerns regarding these Donor Rights, please contact us at:

Pottstown Heritage Group

PO Box 138

704-490-9352

[pottstownheritage@gmail.com](mailto:pottstownheritage@gmail.com)

Effective Date: 01/01/2025